



ABN: 46 007 036 857
Unit 11, 25 Howleys Rd Notting Hill Vic 3168
Tel: 03 9543 9922 Fax: 03 9543 9522
www.laserlighting.com.au

Cancellation Policy 2011

Request for Cancellation of Orders placed and goods not yet supplied

- A request for cancellation of orders placed with Laser Lighting should be made on the Laser Lighting Request for Cancellation Form and submitted via email to lynne@laserlighting.com.au
Or faxed to 03 9543 9522
- A Request for Cancellation Form must state the following for each product cancellation request:
 - The original order number
 - Laser Lighting Order Confirmation Number
 - Reason for cancellation
- A Request for Cancellation can only be made for goods that are usually held as a stock item
- Cancellation cannot be accepted for any Made to Order items or for items that have already been dispatched for delivery from manufacturers
- Cancellation is not accepted until you receive written confirmation from Laser Lighting
- All cancellations, if accepted, will incur a 30 – 50% cancellation fee, which will be confirmed at time of cancellation.
- Cancellation acceptance remains at the discretion of Laser Lighting



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Web: www.laserlighting.com.au

Request for Cancellation of Order

Customer Name:

Date:/...../.....

Branch:

Tel: Fax:.....

Contact Person:

Email:

Order Number:	Laser Order confirmation No.	Reason for Cancellation Request	Office Use Only	
			Approved Y/N	% cancellation fee to apply